
ADDENDUM

TO: ALL HOLDERS OF CONTRACT DOCUMENTS
FROM: DEPUTY ADMINISTRATOR/CHIEF ENGINEER FOR PLANNING, ENGINEERING, REAL ESTATE AND ENVIRONMENT JASON A. RIDGWAY, P.E.
SUBJECT: AL2615229 ADDENDUM NO. 1
HVAC UPGRADES FOR LAVALE MAINTENANCE SHOP ADMINISTRATION AREA
DATE: DECEMBER 22, 2017

Please be advised that the Maryland Department of Transportation State Highway Administration (MDOT SHA) has issued an addendum for Contract No. AL2615229. The Bid Opening is still scheduled for **January 25, 2018**.

The attention of prospective bidders is directed to the following revisions, additions and/or deletions to the Invitation for Bids booklet and the Proposal Form Packet.

Invitation for Bids Booklet

<u>Page No.</u>	<u>Description</u>
viA-D	ADDED Pre-Bid Meeting Transcript and Sign-In Sheet.
723A	ADDED Special Provisions Insert "GENERAL PROVISIONS – 2.01 BID IRREVOCABLE".

Proposal Form Packet

Note: A revision to the proposal form packet titled AL2615229.001x has been posted on the eMaryland Marketplace Website at <https://emaryland.buyspeed.com/bso/>, under "Open Bids", under "Public Works, Park Equipment, and Construction Services", and under the associated "Bid Number" and "Alternate ID;" and on www.bidx.com/maryland/main website for this proposal. If the file name is not the same and includes a tilde, please download the file and rename it before opening. Listed below are the changes to the individual sections of the proposal form packet.

General

REVISED the "Amendments" field from 0 to 1.

INSERTED 12/21/2017 in the "Date Revised" field.

Amendment/Addendum Receipt Verification Form

REVISED the number of Addenda/Amendment issued from 0 to 1.

Questions relating to this Addendum No. 1 may be directed in writing to:

Eric E. Marabello, P.E.
Director, Office of Highway Development
707 North Calvert Street
Baltimore MD 21202
ATTN: Mr. Todd Scholtz

If time is of the essence, written questions may be forwarded to Mr. Todd Scholtz, MDOT SHA Office of Highway Development Project Manager, at FAX No. 410-209-5001. The Contractor must identify the source of the question and the contract number.



Jason A. Ridgway, P.E.
Deputy Administrator/Chief Engineer for
Planning, Engineering, Real Estate and Environment

This Addendum is issued to clarify, add to, delete from, correct and/or change the bid documents to the extent indicated and is hereby made part of the said bid documents on which the contract will be based. COMAR 21.05.02.08 requires that all addenda issued be acknowledged prior to submitting your bid. Failure to submit a completed addenda acknowledgement/ verification through the '.ebx' file for all addenda may result in the bid being declared non-responsive.

CONTRACT #: AL2615229

***HVAC UPGRADES FOR LAVALE MAINTENANCE SHOP
ADMINISTRATION AREA***

PRE-BID MEETING MINUTES

December 5, 2017

The pre-bid meeting for contract AL2615229 was conducted by SHA, from 10:00-11:45 am, at the Administration's District 6 Office in LaVale and included a site visit to the Maintenance Facility Administration area. The pre-bid meeting attendance sheet is attached.

- The contract number and name are: **AL2615229 – HVAC UPGRADE FOR THE LAVALE MAINTENANCE FACILITY ADMINISTRATION AREA, 1251 VOCKE ROAD, LAVALE, MD.**
- This project consists of providing removal/demolition, renovation, replacement, commissioning, start-up and warranty of the HVAC systems for the District 6 LaVale Vehicle Maintenance Facility Administration Area located at 1251 Vocke Road, LaVale, MD 21502. Associated electrical, structural, architectural work, and roof replacement will complement the HVAC system renovation and upgrade. The building will be fully occupied by the Administration while the construction work is occurring. This project involves the roof replacement for the Maintenance Building and also the adjacent Vehicle Storage Building. A more detailed description of the work and general phasing requirements can be found in Special Provisions Section 011000 – Summary. Reference Invitation for Bid (IFB) pages 58-68.
- The IFB and contract drawings have been uploaded to the e-Maryland Marketplace (eMM) website and the Bid Express (BidX) website. Follow instructions on page iii of the IFB to obtain these documents and to view the Bidders List. A copy of the IFB, contract drawings, and Proposal Form Packet (PFP) are available for viewing today at this meeting.
- Any addenda issued will be posted on the eMM website and/or the BidX website and it is the responsibility of the contractor to submit the Amendment/Addendum Receipt Verification Form with their bid (PFP pg. 12).
 - The Pre-bid Meeting minutes and sign-in sheet will be posted as part of the first addendum in the near future.
- The Standard Specifications for Construction and Materials book has been updated as of May 2017. It is available online for free and will be updated yearly. Follow instructions on IFB page ii to access this standard which applies to this project.

- The MBE goals for this contract are 5% (IFB pg. 6; PFP pg. 9).
 - Matthew Troutman, District 6 Equal Opportunity Officer, can be reached at 301-729-8492 or MTTroutman@sha.state.md.us and can answer any questions regarding the Equal Employment Opportunity program.
- Prevailing Wage Rates do apply for this project. See IFB pages 21-32 for more information. Questions regarding wage rates can be answered by the Wage and Hour Team at wageandhourteam@sha.state.md.us.
- Inquiries:
 - All Inquiries concerning the project should be addressed to Janice Harris. See instructions on page 52 of the IFB. E-mail with attached inquiries in Microsoft WORD format is preferable.
 - All Inquires will be answered via written addenda and posted on eMM and/or BidX for all prospective bidders (always check both sites).
 - Inquires must be received 10 working days prior the bid due date; 10 working days prior is January 14, 2018.
- If for any reason the bid date is delayed, plan holders will be informed by addendum. In this case, the date for inquires may be extended as well.
- The project completion date is set for April 30, 2019 (PFP pg. 29).
- Regarding the BID:
 - Bids will be received up until 12 o'clock noon on Thursday, January 25, 2018 as noted on page 1 of the PFP.
 - Bids must be submitted electronically using BidX. Refer to pages iii-vi of the IFB and pages 1-2 of the IFB, for instructions on how to access BidX and submit a bid electronically. Further instructions regarding bid submission can be found on IFB pages 728-730.
 - All bidders must register on BidX which could take up to 1 week for SHA to process. Only registered bidders can access the PFP, and only registered bidders can submit a bid.
 - Bid items are listed on the Schedule of Prices in the PFP on page 2. This is a lump-sum bid based upon the Plans, the IFB and the May 2017 SHA Standard Specifications for Construction and Materials.
 - Bid Items, Allowances and Dollars for Additional Work Items are explained in Special Provisions Section 012100 – Bid Items & Allowances (IFB pgs. 69-73). Note that some of the Allowances have prescriptive payment conditions.

- Bonding Requirements can be found on page 29-31 of the PFP.
 - The Bid Bond shall be at least 5% of the aggregate bid amount.
 - The Performance Bond shall be for 100% of the award amount.
- Bids are irrevocable for 120 days following opening. This requirement will be added by an Addendum in the near future.
- Liquated damages are \$920 per calendar day (PFP pg. 29).
- The prime contractor must self-perform not less than 25% of the total original value of the contract with its own forces (IFB pg. 727).
- Contractor's Field Office – as specified on page 127 of the IFB, a contractor's field office is not required.
- Engineer's Office – as specified on page 127 of the IFB, an SHA's Engineer's Office is not required.
- SHA will not be responsible for any action taken by a bidder in reliance from any other source than SHA.
- To schedule a site visit, contact the SHA Design Project Manager, Todd Scholtz, at tscholtz@sha.state.md.us or 443-462-7247.
- The designer provided a brief project overview according to the contract documents.
 - Note that drawing M-801 outlines service requirements for basis-of-design equipment during the 2-year warranty and maintenance period, and should be used for bidding purposes. If during construction an approved equal piece of equipment is provided, then the contractor will be responsible for following the appropriate manufacturer's maintenance and warranty recommendations for servicing.
- Questions:
 - Q #PBM-01: What is the composition of the new roof?
 - A #PBM-01: Reference Special Provision 075113 – Built-Up Roofing. Johns Manville is the basis-of-design.
- A site visit to the Shop's Administration area was conducted and the following points were noted:
 - Inventory items in the future Boiler Room area will be cleared out by SHA prior to work commencing in that area.
 - Anticipated Notice to Proceed (NTP) is mid to late April 2018.

SPECIAL PROVISIONS
GP-2.01 BID IRREVOCABLE

CONTRACT NO. AL2615229
1 of 1

GENERAL PROVISIONS

GP SECTION 2
BIDDING REQUIREMENTS AND CONDITIONS

DELETE: GP-2.01 BID IRREVOCABLE in its entirety.

INSERT: The following.

GP-2.01 BID IRREVOCABLE.

Unless otherwise provided in the Invitation for Bids, bid prices are irrevocable for 120 days following bid opening.