



CITY OF CUMBERLAND MARYLAND

DEPARTMENT OF ENGINEERING

BLOWER BUILDING ELECTRICAL SWITCHGEAR REPLACEMENT

City Project No. 36-19-WWTP

ADDENDUM NO. 1

The purpose of this Addendum is to provide the following changes, additions, omissions or clarifications are being made to the bid documents:

1. The pre-bid meeting minutes and answers to all questions are attached. Please read the entire document, and ensure any questions you may have had have been answered.

All information contained in this addendum, all forms, and documents attached hereto shall be incorporated into and become a part of the contract documents.

If any of the above documents are missing from your addendum, please notify us at once. Questions about this addendum should be directed to Matt Idleman by email at matt.idleman@cumberlandmd.gov.

MAYOR

RAYMOND M. MORRISS

COUNCIL

SETH D. BERNARD
RICHARD J. CIONI, JR.
EUGENE T. FRAZIER
LAURIE P. MARCHINI

CITY ADMINISTRATOR

JEFFREY D. RHODES

CITY ENGINEER

ROBERT L. SMITH, P.E.

The Bid Submission Date will stay the same as in the bid documents: Sealed proposals addressed to the Mayor and City Council will be received at the office of the City Clerk, City Hall, Cumberland, Maryland 21502, until but not after 2:00 p.m., local time, on October 14, 2020.

A complete copy of this addendum must be attached with each copy of the bid package that you submit. Failure to do this may be grounds for the bid to be declared non-responsive.

Please acknowledge receipt of this addendum via EMAIL REPLY at your earliest convenience.



MEMBER MARYLAND
MUNICIPAL LEAGUE (MML)

57 N. LIBERTY STREET, CUMBERLAND, MD 21502 www.cumberlandmd.gov
VOICE (301)759-6600 • FAX (301)759-6608 • TDD (800)735-2258

MEETING SIGN-IN SHEET

Project: Blower Building Electrical Switchgear Replacement
Meeting Date: 9/30/2020
Facilitator: City of Cumberland
Place/Room: Eng. Dept. Conference Room

Name/Title	Company	Phone	E-Mail	INITIAL (if present)
Matt Idleman Senior Engineer	City of Cumberland, MD	301-759-6503	matt.idleman@cumberlandmd.gov	MDI
Robert Smith City Engineer	City of Cumberland, MD	301-759-6601	robert.smith@cumberlandmd.gov	RLS
Derrick Grimm Contract Admin. Officer	City of Cumberland, MD	301-759-6600	derrick.grimm@cumberlandmd.gov	DTG
Rodney Marvin Public Works Utilities Manager	City of Cumberland, MD	301-759-6641	rodney.marvin@cumberlandmd.gov	
Bob Fryer Utilities Maintenance Superintendent	City of Cumberland, MD	301-759-6427	bob.fryer@cumberlandmd.gov	
Matt Steiner Design Engineer	Century Engineering	443-589-2400 X1452	msteiner@centuryeng.com	MS
<i>Chip Strickback (Sean - Brady)</i>	<i>SXS Electric</i>	<i>304-738-9406</i>	<i>Sean@sxselec.com</i>	<i>AS</i>
Bill Ritterel	R+B CONSTRUCTION SVR	410-487-2310	bill.ritterel@rbcconstruction.com	WR
<i>J&E Lutz jeremy/lutz</i>	FREESTATE	301-268-5218	<i>jlutz@freestateelectric.com jledington@freestateelectric.com</i>	<i>JBL</i>

CITY OF CUMBERLAND, MARYLAND
ENGINEERING DEPARTMENT

MEETING MINUTES

Project Name: Blower Building Electrical Switchgear Replacement
Project Numbers: City Project No. 36-19-WWTP
Meeting Type: Pre-Bid Meeting - Mandatory
Meeting Location: Engineering Department Conference Room - 3rd Floor, Public Safety Building
Meeting Date & Time: September 30th, 2020, 9:00 AM
Meeting Facilitator: Matt Idleman, PE

- A Completed Meeting Sign-in Sheet is saved in the Project File and will be distributed to everyone with a copy of the Meeting Minutes.
- Key Dates and Information were discussed.
- Instructions to Bidders, pages 23-28 of the Specifications, were reviewed.
 - Examination of Location of Work and of Corresponding Plans and Specifications
 - Site Visit after this meeting
 - E Offut Street and Candoc Lane
 - Interpretation by Addenda
 - Request for Information must be submitted in writing
 - Fax or email are acceptable; be sure they are sent to the attention of Matt Idleman
 - **Last day to request info will be 10/9/2020** (5 days prior to bids being due)
 - Submittal Procedure
 - Sealed envelope addressed to the City Clerk, as per the instructions on pages 24 and 25 of the Specifications
 - Form of Proposal and Bid
 - Bids must be made upon copies of the blank forms in the Specifications, and all forms must be completed in full, signed, and returned in duplicate. It is not necessary to sign and date the Contract (pages 21 and 22), but complete as much as the information as possible on the Contract.
 - Bid Form (page 12), with Total Lump Sum Bid
 - Proposal Bond (Bid Bond) or Certified Check, page 26 of the Specifications
 - 5% bid bond or a cashier's check must accompany the bid.
 - Not to be confused with Performance Bond, which is only to be provided when bid is awarded (if bid is over \$100,000).
- Project Description was discussed.
 - Location: Blower Building, located within the John J. DiFonzo Water Reclamation Facility (see Vicinity Map)
 - Replacement of two 5kV feeder cables
 - Removal of existing MVMCC
 - Furnish and install pad-mounted transformer
 - Furnish and install two 5kV switches, two 480V circuit breakers, and an ATS.
 - Maximum allowable power outage for blower building – *12 hours*
- Please see the following page for all comments and questions that were recorded during the pre-bid meeting and associated site visit.

PRE-BID QUESTIONS AND ANSWERS

Question 1: Is this project covered by Maryland's prevailing wage rules? Can you provide the rate of pay for job classifications for the project as noted in the contract on page 22 and the minimum wage rates section on page 24?

Answer: No, this project is not covered by Maryland's prevailing wage rules. Please refer to the US Department of Labor and Maryland Department of Employment Security for standard minimum wage requirements.

Question 2: On drawing E-601 the Underground Duct Bank Drawing Detail documents stone dust as fill around conduits. Specification section 260543 page 2 section 3.2 states duct to be concrete encased unless otherwise noted. Is the stone dust acceptable fill as shown on the duct bank detail on E-601?

Answer: Drawing details will govern over specifications. In this case, stone dust is the applicable method.

Question 3: Will there be a concrete cap located above the duct bank as an indicator?

Answer: No, detectable marker tape will be buried 12" below the surface along the length of the trench as an indicator.

Question 4: What are the local electrical permitting and inspection requirements for this project? Who is responsible for any applicable fees?

Answer: There are no city or county permits or inspections required for this project.

Question 5: Are material costs incurred under this project considered tax exempt?

Answer: If the materials are being used on the project, they should be considered tax exempt.

Question 6: Are there any restrictions for when electrical shutdowns may occur?

Answer: The electrical shutdowns required to tie-in new equipment should occur during regular working hours so plant will be fully staffed and available to assist. All shutdowns must be coordinated with plant staff and may not occur after a large precipitation event or with a potential large precipitation event looming.

Question 7: Where will all salvaged equipment be transported to?

Answer: Salvaged equipment will be stored within the Wastewater Plant, at an area to be determined later.

Question 8: Are there any existing utilities in the area designated for the new transformer pad?

Answer: There are no documented utilities in this area. Please coordinate with City personnel to do a utility locate prior to digging in this area.

Question 9: Is there an on-site area to dispose of excavation spoils?

Answer: No, plan to dispose of spoils off-site.

Pre-Bid Meeting Agenda

Blower Building Electrical Switchgear Replacement

City Project No. 36-19-WWTP

September 30th, 2020 9:00 AM

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Question 10: Will there be any asphalt patching required with this project?

Answer: No, there is no anticipated asphalt patching required.

Comment: Access to the facility is not restricted during normal working hours (Monday-Friday 7AM-5PM). However, any work to be done outside those hours must be coordinated with plant staff, as front gate may be locked.